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Information needed to write an obituary

Information Needed for the Obituary

This table can help you organize information you need for the obituary. Fill out this table before you begin to write the obituary or forward the completed table to the funeral or memorial director. For information on how to write an obituary, visit http://www.obituarieshelp.org/articles/what do i write in an obituary.html

Main Information required for most obituaries:

Full name of the deceased
Date and place of birth
Date and place of death
Surviving Family
Date, time and address of funeral
Date, time and address of memorial service
Date, time and address of burial service
Address of cemetery or mausoleum
Officiating Clergy
Memorial contributions to be made to:
Photo

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Surviving Family:

•	Spouse's name
•	Children's names and the cities where they reside
•	Grandchildren and the cities where they reside
•	Parents and the cities where they reside
•	Siblings and the cities where they reside
•	Significant friends, relatives and partners and the cities where they reside

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Additional Information for the Obituary:

Cause of Death
Education
Religious Affiliations
Professional Memberships
Participation in local or national organizations
Military Service
Occupation and employment history
Accomplishments, achievements, awards
Publications either written about or by the deceased
Hobbies or Activities
Acts of humanitarianism